

STATE UNIVERSAL BASIC EDUCATION BOARD, KOGI STATE

SUBEB HEADQUARTERS, IBRAHIM TAIWO ROAD

PMB 1113, LOKOJA, KOGI STATE

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INVITATION TO PRE QUALIFICATION AND TENDER FOR UBEC/SUBEB 2017 CAPITAL PROJECTS STATE UNIVERSAL BASIC EDUCATION BOARD, KOGI STATE

(1) INTRODUCTION

Kogi State Universal Basic Education Board hereby invites interested and reputable companies with relevant experience to tender for the under-listed projects in the year 2017 capital projects.

(2) SCOPE OF WORKS/SUPPLY

LOT A: Construction of 2 Classrooms, office and store

LOT B: Rehabilitation of dilapidated Classrooms building

LOT C: Procurement of Plastic Chairs and Desks-

(3) NON-REFUNDABLE TENDER FEES

LOT A: N30,000

LOT B: N20,000

LOT C: N100,000

(4) ELIGIBILITY AND REQUIREMENTS

Interested Bidders must possess the underlisted requirement to be eligible to participate in this exercise:

(a) Evidence of certificate of Incorporation with Corporate Affairs Commission (CAC).

(b) Evidence of company Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2017.

(c) Evidence of Registration with Kogi SUBEB

(d) Evidence of Registration with Bureau for Public Procurement.

(e) Profile and verifiable evidence of similar project executed in the last five years including award letters, completion certificate and valuation certificate.

(f) List of plants and equipment with proof of ownership/lease;

(g) Company profile with curriculum vitae of Key staff to be deployed for the projects, including copies of their academic and professional qualifications.

(h) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable Commercial Bank.

(i) Company's Audited Account for the last three years (2015, 2016, 2017);

(j) Evidence of VAT registration and remittances.

(k) Any other documents that can place your company on comparative advantage.

(l) Companies/contractor handling on-going project for Kogi SUBEB beyond the stipulated completion period do not need to apply.

(m) Please note that noncompliance with the above requirements may render application invalid.

(5) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the tender documents from the office of the Tender Board Secretary, Kogi SUBEB Office, Lokoja on evidence of payment of non-refundable tender fee as stated above.

(6) SUBMISSION OF TENDER DOCUMENTS/ PREQUALIFICATION

Prospective bidders are to submit bid for each of the lot desired a copy of technical and financial bids, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter put the two (2) sealed envelopes in a bigger envelop well sealed and addressed to the Executive Chairman, Kogi SUBEB 1113, Lokoja, and clearly marked with

name of the project and the LOT number. The reverse of the envelope should have the name and address of bidder and dropped in the designated tender box at the Board premises **not later than 7 November, 2018 at 12noon prompt**. Please ensure that you sign the Bid submission Register at the address Stated above as the Board will not be held liable for misplaced or wrongly submitted bids.

(7) OPENING OF BID

The technical bids will be publicly opened immediately after the deadline of submission at 12noon, on the closing day of submission (7, November, 2018) at the Kogi SUBEB Premises in the presence of bidders or their representatives.

(8) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline of submission shall be returned unopened;
- (c) All cost shall be borne by bidders.
- (d) Please note that, details of Lot B locations will be displayed on the Notice Board at the premises of the Board's cooperate headquarters.
- (e) The KOGI SUBEB is not bound to shortlist any bidder and reserve the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:
EXECUTIVE CHAIRMAN
KOGI SUBEB, LOKOJA**